

# LOUISIANA BOARD OF DRUG AND DEVICE DISTRIBUTORS

## Board Meeting

### MINUTES

September 18, 2024

#### **Board Members Present:**

Michael Davis - Board Chairman, James Delatte - Board Vice-Chairman, Chad Gielen - Compliance Officer, Trion Horgan - Board Secretary-Treasurer, Scott Irelan - Board Member, Cindy Luton - Board Member

#### **Board Members Absent:**

Nicholas Latino - Board Member, Darrick LeBeouf - Board Member

#### **Office Staff Present:**

George Lovecchio - Executive Director, Kimberly Barbier - Executive Assistant

#### **Contract Team Present:**

Victoria Bienvenu- Compliance Management, John Becknell- General Legal Counsel

#### **Guests In Attendance:**

Alex Colgan- LedgerDomain, Ben Taylor- LedgerDomain, Todd Barrett- LedgerDomain

*Alex Colgan, Todd Barrett, and Ben Taylor representing LedgerDomain attended the meeting by Zoom from approximately 9:55 am to 10:25 am for discussion of agenda item VII.A.*

#### I. Call to Order

The meeting was called to order on Tuesday, September 18, 2024 at approximately 9:30 am by Michael Davis, Chairman. The meeting was held at the Board's administrative office at 12091 Bricksome Avenue, Suite B, Baton Rouge, Louisiana.

#### II. Roll Call and Introduction of Guests

Roll call was taken by Trion Horgan, Secretary/Treasurer, with the above noted results.

#### III. Call for Additional Agenda Items (Discussion at Agenda Item X)

Mr. Davis called for any additional items to be added to the agenda for discussion at agenda item X later in the meeting. No additional topics were presented to be added to the agenda.

## IV. Approval of Meeting Minutes- June 11, 2024

George Lovecchio, Executive Director, presented draft minutes of the June 11, 2024 Board meeting. Individual review of the presented minutes was held. No changes or corrections were offered to the minutes. **MOTION was made to dispense with full reading of the minutes and approve the minutes of the June 11, 2024 Board meeting as presented; moved by Trion Horgan, seconded by Scott Irelan, and passed by voice vote- FOR: James Delatte, Trion Horgan, Chad Gielen, Cindy Luton, Scott Irelan, and Michael Davis; AGAINST: None; ABSENT: Chad Gielen and Darrick LeBeouf; ABSTAINED: None; RECUSED: None.**

## V. Financial Matters

## A. Financial Statements

## 1. June 2024

Mr. Lovecchio presented the financial transaction list and balance reports for the month of June 2024. General discussion of the June 2024 financial information was held. No formal action was taken on this agenda item.

## a. FY2024- Year End Review

Mr. Lovecchio presented a budget versus actual for the period of July 1, 2023 through June 30, 2024, fiscal year 2024 year-ending. General review and discussion was held on the fiscal year 2024 ending information. No formal action was taken on this agenda item.

## 2. July 2024

Mr. Lovecchio presented the financial transaction list and balance reports for the month of July 2024, the first month of the new/current fiscal year 2025 (July 1, 2024 through June 30, 2025).

## 3. August 2024

Mr. Lovecchio presented the financial transaction list and balance reports for the month of August 2024.

General review of the monthly financial information for July and August 2024 was held. No formal action was taken on these agenda items.

## B. FY2025 to Date Review

Mr. Lovecchio presented the profit/loss report on budget versus actuals for the current fiscal year 2025 to date covering the period of July 1, 2024 through August 31, 2024. General review and discussion was held. No formal action was taken on this agenda item.

## VI. Service Contracts

## A. Accounting Services- Renewal of Services

Mr. Lovecchio presented a proposed new contract between the Board and the Accountant Exec LLC for the term of October 1, 2024 through September 30, 2025 for continuation of general accounting services being provided. General discussion was held. **MOTION was made to approve the presented new contract between the Louisiana Board of Drug and Device Distributors and The Accountant Exec LLC to provide general accounting services and relative advice on the Board's financial functions, accounting procedures, accounting system, and financial records for the one-year term of October 1, 2024 through September 30, 2025 with increase of hourly rate to \$75 and for a maximum contract amount not to exceed \$6,300.00; moved by Chad Gielen, seconded by Trion Horgan, and passed by voice vote- FOR: James Delatte, Trion Horgan, Chad Gielen, Cindy Luton, Scott Irelan, and Michael Davis; AGAINST: None; ABSENT: Chad Gielen and Darrick LeBeouf; ABSTAINED: None; RECUSED: None.**

## VII. New Business

*At approximately 9:55 am, Mr. Lovecchio introduced Alex Colgan, who introduced his colleagues Todd Barrett and Ben Taylor, representing LedgerDomain as they joined the Board meeting via Zoom for discussion of agenda item VII.A.*

## A. Track and Trace Security Network- Compliance Response Program

Mr. Colgan along with Ms. Bienvenu presented information on the initiative being taken relative to the federal Drug Supply Chain Security Act (DSCSA) on behalf of the Board. General information was presented on regulators credentialing and verification of routing services; the results from an email survey sent out; and survey response rate, licensee and industry feedback, contact updates, and resource spotlight. No formal action was taken on this agenda item.

*Mr. Colgan, Mr. Taylor, and Mr. Barrett left the meeting at approximately 10:25 am.*



## B. Presentation – Contraband Weight Loss Drugs

Ms. Bienvenu gave a presentation on the current status of contraband weight loss drug; the roles of outsourcing facilities, compounding pharmacies, and retail pharmacies; and side effects and lawsuits. General discussion was held. No formal action was taken on this agenda item.

## VIII. Old Business

## A. Compliance Management (Program) Update

Ms. Bienvenu presented a review of the compliance management program relative to disciplinary actions and investigations - inspection discrepancies and complaints, public safety and regulatory awareness, and regulations. General discussion was held. No formal action was taken on this agenda item.

## B. Suspicious/Excessive Orders Tracking Platform Update

Mr. Lovecchio noted that the SEO tracking platform has been in use for approximately one year. The program organized and analyzed suspicious and excessive order data collected from information and documents reported by licensees. The captured information and documents can be held indefinitely. At this point, it is felt the program has concluded its intended purpose. The program will be discontinued but it can be re-initiated at any time in the future when needed. No formal action was taken on this agenda item.

## C. Federal DSCSA Update

Updates regarding the DSCSA and requirements had been discussed in previous agenda item – VII.A. Deadline for requirements of the DSCSA is still November 2024. No formal action taken on this agenda item.

## IX. Licensure Matters

## A. Application- Review of Proposed DRP's Qualifications

Mr. Lovecchio presented a request from a representative of a licensure applicant for consideration of his qualifications to be the designated responsible party (DRP) for the applicant. General discussion was held. **MOTION was made to not approve the individual provided on the application of Powell Distribution LLC as the designated responsible party (DRP) as the individual does not possess the required regulatory qualifications for a DRP; and for Board office personnel to work with the applicant to submit another individual who can meet the required qualifications as the DRP; moved by Chad Gielen, seconded by Trion Horgan, and passed by voice vote- FOR: James Delatte, Trion Horgan,**

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**Chad Gielen, Cindy Luton, Scott Irelan, and Michael Davis;**  
**AGAINST: None; ABSENT: Chad Gielen and Darrick LeBeouf;**  
**ABSTAINED: None; RECUSED: None.**

B. New Licenses Issued

Mr. Lovecchio presented a list of new licenses issued since the March 2024 meeting totaling 71 with 53 of the new licenses issued for first-time Louisiana licensure. No formal action was taken on this agenda item.

X. Approved Additional Agenda items (from Agenda Item III)

No items were added to the agenda at agenda item III.

XI. Confirmation of Next Board Meeting

Mr. Lovecchio noted that the next Board meeting is tentatively set for Tuesday, December 10, 2024. This meeting is for budgetary approval for the next fiscal year, 2026 - July 1, 2025 through June 30, 2026. No formal action was taken on this agenda item.

XII. Adjournment

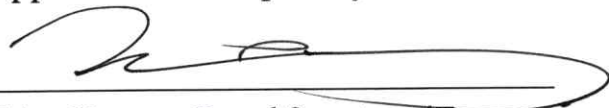
There being no further business before the Board, **motion was made to adjourn the meeting; moved by James Delatte, seconded by Scott Irelan, and passed by voice vote- FOR: James Delatte, Trion Horgan, Chad Gielen, Cindy Luton, Scott Irelan, and Michael Davis; AGAINST: None; ABSENT: Chad Gielen and Darrick LeBeouf; ABSTAINED: None; RECUSED: None.**

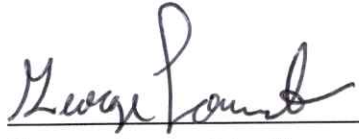
The meeting adjourned at approximately 11:45 am.

Approved and accepted by the full Board -

Date:

12/10/24

  
Trion Horgan, Board Secretary/Treasurer

  
George Lovecchio, Executive Director